PART I.A – ADMINISTRATION OF STANDARDS

PURPOSE OF STANDARDS MANUAL

Facilities Management of Colorado State University has prepared the Building Construction Standards Manual to assist and guide project managers, architects, and engineers with project procedures, design, construction, and maintenance of new and existing facilities for the University.

The objective of the Standards Manual is to describe and set forth procedures, policies, guidelines, standards and codes, which the University believes to be representative of desirable practices. These are general guidelines; special circumstances may warrant deviations. This document is designed to define minimum guidelines for quality of design and construction.

Procedures and instruction for users of the manual are described in Part II – Design Standards.

AUTHORITY AND EMPOWERMENT OF STANDARDS MANUAL

The State Board of Agriculture has adopted the Colorado State University Building and Fire Code to promote the protection of individuals, preservation of property and the continuity of University activities. The Building Construction Standards Manual, together with building, life safety and accessibility codes adopted by the State of Colorado and referred to in later sections, establishes minimum standards applicable to the design, construction, maintenance, use, occupancy, moving and demolition of buildings, structures and equipment attached thereto.

The Colorado State University Building and Fire Code designates the Director of Facilities Management as the Building Official with administrative and enforcement authority. The Director is charged with responsibility for assuring compliance with the provisions of the codes referred to in this Standard.

The current adopted codes are listed at the website of the Office of the State Architect:

https://www.colorado.gov/pacific/osa/bldgcodes

Building codes are further discussed in Part II - Design Standards.

REVISIONS TO THE STANDARDS MANUAL

The Building Construction Standards Manual is intended to be a nimble document, capable of revision on a continuous basis. Revisions to a particular document will be indicated by a change to the date in the lower left corner of the standard page footer. Each change will be recorded in the revision log (see Part 1 – Revision Log.)

Archived copies of the standards manual files will be available in electronic format at Facilities Management for approximately seven (7) years.

REQUESTS FOR CLARIFICATIONS TO THE STANDARDS MANUAL

Requests for clarifications or suggested revisions should be submitted to the Building Design and Construction Standards Manual Team through Facilities Management Design and Construction. Requests may be submitted using the online discussion forum tool or by using the clarification/revision form in the Forms Appendix. Every request will be reviewed and acted upon by the Construction Standards Manual Team. A written or email reply will be returned to the person making the request.
STANDARDS MANUAL ONLINE DISCUSSION FORUM

Facilities Management will maintain an online discussion forum where comments and proposed revisions may be posted at any time. A link to the discussion forum may be found on the Facilities Management Construction Standards web page. The Building Construction Standards editors will monitor the discussion group and respond as needed. Facilities team leaders may participate as moderators for individual discussion groups.