

Building Name Change Request Form

(for generic names only)

Current Building Name

Building Number

Proposed Building Name

Explanation

Requestor Name

Approver Signature
Dean/Director/VP

Date

Staff Recommendation

Return to kristi.buffington@colostate.edu

All CSU buildings require a standard building name sign and the requestor needs to coordinate with the Facilities Management Environmental Graphic Designer to ensure proper signage is installed/updated. Each building is responsible for funding their own building address sign and any associated name changes. For more information, contact Jessica Kramer, Environmental Graphics Designer: Jessica.Kramer@colostate.edu.