

100.5 Employment Categories within Facilities Management

State Classified Personnel

The State Classified Personnel system provides a basis upon which all employees are graded and compensated. The system is comprised of classes and each class is comprised of positions that have comparable duties and responsibilities.

- Regular full-time positions established for a full-time schedule.
- Regular part-time - established for reoccurring periods less than 12 months.
- State classified hourly positions that are established to staff on-call or irregular work schedules.

Non-Student Hourly Employees

It is university policy that non-student hourly employment be restricted to those individuals employed to meet unexpected workloads or other short-term situations.

Student Employees

A student for employment purposes is one who is either an undergraduate who has been accepted for enrollment at CSU or as a regular (resident instruction), certificate/degree-seeking student and who is carrying at least one credit.

Administrative Professional

This group includes individuals appointed by the Governing Board as officers of the Board, officers or directors of administrative departments, and all such professional assistants to these officials whose appointments are by Board action. All administrative professional appointments are at-will.

Administrative professional appointments may be regular, special, or temporary. The hiring process for Administrative Professional positions is coordinated by the Office of Equal Opportunity (OEO) and open positions are posted online.