

**SECTION 400 INDEX**  
**WORKING HOURS**

<b>Policy No.</b>	<b>Title</b>
400.1	Business Hours
400.1.a	Core Hours
400.1.b	Individual Schedules
400.1.c	Work Breaks
400.1.d	Changes in Work Hours
400.2	Flex schedule
400.3	Telecommuting
400.4	Work Time During Work Hours
400.5	Attendance and Punctuality
400.6	Time Cards
400.7	Overtime
400.8	Compensatory Time for Exempt Employees
400.9	Emergency Call-Ins
400.10	Emergency Closings
400.10a	Emergency Communication Systems