

500.5 Visitors in the Workplace

Certain situations may occur in which it is necessary for employees to receive visitors to the workplace. Visitor stays are to be short in duration. Visitors to campus job sites are prohibited. Visitors to shop areas where hazardous conditions may exist are prohibited. Employees are responsible for the conduct and safety of their visitors during their stay. The supervisor should be consulted for specific shop/section guidelines regarding visitors in the workplace.