

## Physical Development Committee (PDC) 07/19/2024

Location: Virtual on Microsoft Teams

### PDC Voting Members:

1. Administrative Professional Council – (TBD) **(absent)**
2. Faculty Council – Melinda Smith **(absent)**
  - a) Delegate Amy Barkley (present)
3. Classified Personnel Council – Jillian Zucosky (present)
4. ASCSU rep – TBD **(absent)**
5. Athletics – Chris Ferris (present)
6. College of Agricultural Sciences – Paula Mills (present)
7. College of Engineering – Mark Ritschard **(absent)**
8. College of Health and Human Sciences – Beth Adams (present)
9. College of Liberal Arts – Ryan Claycomb (present)
  - a) Delegate Stephanie Wagner (present)
10. Warner College of Natural Resources – Mark Paschke **(absent)**
11. College of Natural Sciences – Santiago Di Pietro (present)
12. College of Veterinary Medicine & Biomedical Sciences – Bob Kaempfe (present)
13. College Liaison Department of CSU Libraries – Robert Ayala (present)
14. Division of IT (formerly was a representative from ACNS) – Jamie McCue **(absent)**
15. Facilities Management – Ashraf Fouad / Sandy Sheahan (present)
16. MarComm – Marcelo Plioplis (present)
17. Office of Inclusive Excellence – Rye Vigil **(absent)**
18. Office of General Counsel – Lori Graham-West (present)
19. Office of the President – TBD **(absent)**
20. Office of the Provost – Sue James (present)
21. Office of VP for Research – Wiley Barnes **(absent)**
22. Office of VP for Student Affairs – Mike Ellis (present)
23. President's Sustainability Commission – Tonie Miyamoto (present)
24. VPUO Communications – Blair Lee (present)
25. Risk & Public Safety / Central Receiving – Steve Burn **(absent)**
26. Risk & Public Safety / Parking and Transportation Services – Dave Bradford **(absent)**
  - a) Delegate Brian Grube (present)
  - b) Delegate Randy Ready (present)
27. Risk & Public Safety / University Police Department – Jason Meisner **(absent)**
  - a) Delegate Kacie Thielman (present)
28. Student Disability Center – Justin Dove (present)
29. University Advancement – Katie Brayden (present)

### Ex-Officio & Guests:

Jessica Kramer, Gargi Duttgupta, David Hansen, Mike Rush, Julia Innes, Laura Carter, Tony Flores, Stacey Baumgarn, Tracey Abel, Mark Paquette (item 2)

## 1. Proposed food trailer for Dining Services during football season (for review & approval) – Laura Carter

- a. Context: HDS purchased a food truck trailer many years ago to convert into a kosher kitchen that would be attached to one of their dining halls. The plan fell through, but they kept the food truck trailer as an asset in their inventory. They opened a kosher kitchen within the Foundry.
- b. They would like to repurpose the food truck trailer to serve food out of on game days for students. Dining Services is partnering with Athletics and ASCSU to serve the food at the student tailgate for home games.
- c. Payment: The food truck trailer would accept meal plans, as well as debit and credit.
- d. Duration: They would keep the trailer on site during the football season and then would move it to storage at the close of the season.
  - i. The trailer doesn't physically drive; it will be hauled by a truck.
  - ii. On game days: Dining services intends to start service at the opening of the tailgate, closing 45 minutes before kickoff. Staff would arrive an hour before tailgating starts to do prep. They would serve for about 2 hours. They would close 45 minutes before kickoff. They would be operating for a total of approximately 4 hours on that site during game days.
- e. Site Plan: They propose having the food truck in the southwest corner of parking lot 473 (former Aylesworth Hall site), north of Pitkin Street, just east of Meridian. The preferred location is by parking lot 475. The alternate proposed location is off Pitkin Street.
  - i. The preferred location runs north-south. It gets them away from Pitkin, which can be congested with pedestrian traffic and other operations as people move toward the stadium. This is preferred by CSU PD, Athletics, and Dining Services.
- f. Minor modifications have been made to the trailer. Have done initial safety inspection. EHS approved the tailgate menu and cooking equipment; will do final inspection end of July. PFA approved; will do their inspection during the first game. Reviewed with PTS, DRC, FM, and MarComm (branding and communication purposes).
  - i. The trailer will be wrapped with branding 7/22/24.
- g. Cooking operations – using to serve food out of there will not be cooking equipment in. will occur under tent, griddles under tent, vegan options and burgers, rest of food prepped at Edwards and Ingersoll with catering operations, just help serve food out of and cold food storage inside the trailer.
- h. Discussion
  - i. Katie Brayden asks if it is meant as grab and go?
    - 1) Laura Carter – They are not intending to set up table and chairs.
  - ii. Katie Brayden asks if it will be set up for those who are not able-bodied and how will noise from the bell being rung interrupt ordering?
    - 1) Laura Carter – The window side of the trailer will be facing the sidewalk, as close to the sidewalk as possible. They will be shifting the site boulders to meet the perimeter needs from a safety standpoint. They will be removing dead trees and stumps. The service window is not at a level that can serve different-abled folks, but one end of the trailer will be open and accessible for people to hand food to customers at the sidewalk level. They have discussed the possibility of improving the site for a future season with a concrete pad and to do modifications to the

ground to make it more accessible. For the upcoming season, the work around is to open the end of the trailer.

2) Kacie Thielman prefers the southwest location versus lining up on Pitkin because of the number of bodies that would be in the sidewalk and road.

3) Kacie Thielman asks about the staff coming into to set up hour or so before the tailgate opens. Will they walk to the trailer or drive to the trailer with their equipment?

A. Laura Carter – The dining box trucks would bring in the equipment and prepared food. She doesn't remember if they intend to move the trucks off site or park on site but will check with Patrick Sinclair.

B. Kacie Thielman – Every vehicle within the perimeter needs to have signs to be let through the perimeter. This is coordinated between Mark and Jason Meisner. Without signs, they won't be let through.

C. Once tailgating begins, vehicles are not allowed to move with a few exceptions. Within the perimeter, it is difficult to leave until after game is over.

D. For the box trucks to access the tailgate area, they will need to come from the Morgan lot and Braiden lot, coming in from the southeast corner.

E. Jessica Kramer believes these concerns have been addressed. Patrick Sinclair did meet with CSU PD, Poudre Fire Authority, and EHS. Laura Carter will follow up to confirm they are aware of this.

F. Jason Meisner and Ramsey Crochet are the main contacts at CSU PD for Patrick.

iii. Voting for approval – Sue James motions to approve the food truck trailer proposal from Housing and Dining Services to be on site during the game season.

1) Mike Ellis seconds the motion.

2) Approval expressed in Teams chat by:

A. Marcelo Plioplis

B. Sue James

C. Chris Ferris

D. Lori Graham-West

E. Paula Mills

F. Justin Dove

G. Robert Ayala

H. Tonie Miyamoto

I. Bob Kaempfe

J. Beth Adams

K. Jillian Zucosky

L. Mike Ellis

M. Katie Brayden

N. Kacie Thielman

O. Blair Lee

P. Santiago Di Pietro

Q. Amy Barkley on behalf of Melinda Smith

- 3) Abstaining expressed in Teams chat by: Ryan Claycomb (Because he was late to the meeting)

### Proposed soccer complex entry (for review and approval) – David Hansen

- i. Athletics is seeking to enhance the entryway for the recently completed soccer complex. The soccer and softball complex went through a major renovation over the last two years. The soccer team is headed toward competitive play. David Hansen has worked with Mark Paquette / Athletics on the proposed concepts.
- j. David shares existing conditions and the site context.
  - i. The main access point to the soccer complex is where star is located in the PowerPoint (slide 10), on the northeast corner.



- ii. The sidewalk becomes a major pedestrian throughfare and main part of the entry arrival sequence. There is a lengthy sidewalk, bike parking, a new lighting system that illuminates the walk.
  - iii. There is an underwhelming chain-link gate/fence system that encloses the gate today with an 8 ft opening for mowers and smaller equipment. There is a 4 ft gate adjacent to it that can be opened for pedestrians to access the fields. The fence has a windscreen on it that has CSU and Athletics branding. There's utilities to the left of the fence.
  - iv. The softball complex is adjacent to the soccer complex. It has an iron fence, with more branding, and a stone wall that clearly identifies it as the softball complex.
- k. Intent is to make the Soccer Complex entrance more enticing – for visitors and attendees, as well as from a recruitment standpoint and for those who are on the team. 3 options proposed and currently exploring cost implications of those options. Could be opportunity to leverage this at Jack Christiansen and may set precedence of creating gateway at any other facilities.
    - i. Option A:
      - 1) 11'-6" Long x 18" tall cabinet sign
      - 2) 11' clear to bottom of sign
      - 3) 12" Extruded block letters
      - 4) Existing chain-link fence with fabric screening
      - 5) Painted steel posts
      - 6) Opportunity for temporary banners on the gateway and light poles to add color and temporary signage to create more presence at the entry.
    - ii. Option B:
      - 1) 11'-6" Long x 18" tall cabinet sign

- 2) 11' clear to bottom of sign
- 3) 12" Extruded block letters
- 4) 6' Black fence and gates to match softball
- 5) Painted steel posts
- 6) Opportunity for banners

iii. Option c:

- 1) 20' Long x 18" tall cabinet sign
- 2) 11' clear to bottom of sign
- 3) 12" Extruded block letters
- 4) 8' Black gates to match softball
- 5) Painted steel posts
- 6) Opportunity for banners
- 7) Expand concrete walkway
- 8) Option C is preferred option from Athletics.

I. Discussion

- i. Tony Flores – the 4 ft gate has card access on it. David Hansen – that is being tracked and they are aware of the utility underground that would need to be navigated.
- ii. No questions from committee.
- iii. Chris Ferris motions that the PDC approves this concept in general with the options shown and leaving final determination to Athletics based on their financial models.
  - 1) Sue James seconds the motion.
  - 2) Approval expressed in Teams chat by:
    - A. Ryan Claycomb
    - B. Bob Kaempfe
    - C. Mike Ellis
    - D. Marcelo Plioplis
    - E. Sue James
    - F. Paula Mills
    - G. Kacie Thielman
    - H. Justin Dove
    - I. Amy Barkley on behalf of Melinda Smith
    - J. Chris Ferris
    - K. Katie Brayden
    - L. Tonie Miyamoto
    - M. Jillian Zucosky
    - N. Lori Graham-West
    - O. Robert Ayala
    - P. Santiago Di Pietro
    - Q. Beth Adams
    - R. Blair Lee