



Example of building-mounted address number sign. *Note this font is not Helvetica Medium.*

SIGN SPECIFICATIONS

- **Size of letters:**
 - If located within the City of Fort Collins, Poudre Fire Authority’s requirements shall be followed
 - Otherwise, size depends on height, massing and type of building:
 - One story building: 12 inch height.*
 - Two stories or more: 14 – 16 inch height.*
 - * *Facilities Environmental Graphic Designer to determine final height*
- **Font:** Helvetica Medium, uppercase
- **Thickness of dimensional letters:** Min. 1 inch
 - In some instances, dimension lettering may not be feasible. A sign panel can be utilized as an exemption. Facilities Environmental Graphic Designer to review and approve. Materials should match notes listed below.
- **Offset from wall of dimensional letters:** Min. 2 inches
- **Material:** If building-mounted building name dimensional signage is used, the material and color shall match that sign. Otherwise, material should strongly contrast with the background wall/architectural material for best visibility.
 - Matthews Acrylic Polyurethane (MAP) paint “Dark Bronze” letters against a light background
 - Brushed aluminum, clear anodized, against a dark or red background.
 - Exceptions to these color/ materials shall be reviewed and approved by Facilities Management Environmental Graphic Designer before fabrication and installation, in instances where the architectural materials of the building differ significantly from the standard campus material palette.
- **Location of sign on building:**
 - If located within the City of Fort Collins, Poudre Fire Authority’s requirements shall be followed
 - Otherwise, location to be determined by the Facilities Management Environmental Graphic Designer, in consultation with CSU Emergency Personnel and the Poudre Fire Authority
- Illumination of the signs is not allowed. This is in keeping with the CSU light pollution standards.

NOTES:

1. CSU Environmental graphic designer to provide EPS files for fabrication.
2. Contractor to provide shop drawings of all signs for review and approval by CSU Facilities Management Environmental Graphic Designer prior to fabrication.
3. Ensure all fasteners/mounting devices do not impede messages.
4. Contractor responsible for locating all utilities before installation.

CSU Signage Standards: https://www.fm.colostate.edu/constr_standards/