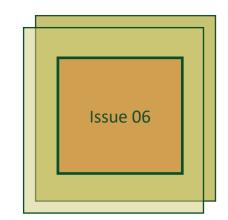




AT COLORADO STATE UNIVERSITY

## FM DAILY COMMUNICATION



Dear FM Team,

The purpose of a face mask (or bandana) is to protect others around you. Wearing a mask signifies accountability and respect for one another. I recommend wearing a mask or bandana while working around people where social distancing isn't as easy. You do not need to wear a mask when you are doing something alone, a minimum of 6 feet or more away from others.

Athletics provided bandanas to FM this week for all essential in-person staff to use as face-coverings. Lori Meyers placed these in a box in the Facilities Management North building's mail room for supervisors to access for their staff. Bandanas are making their way throughout the department. FM also received bandanas for building proctors who need to come in and check on buildings. They may contact Lori at 491-0057 or Lori.Meyers@colostate.edu to obtain one.

The College of Health and Human Services has been constructing masks, and I put in an order this week for FM to receive 1,320 masks—3 for each essential in-person staff member working across our campuses, to allow for washing. We do not yet have them, but believe they will arrive as early as next week.

FM employs personal protective equipment (PPE) based on each team member's unique needs. For instance, our custodians wear gloves, masks, and eye protection when using disinfectants that sanitize surfaces and keep our facilities safe. Trades workers in Remodel and Construction Services also use PPE (e.g., eye protection, steel -toe boots, mask, hearing protection). Please discuss your unique PPE needs with your supervisor.

I also wanted to share two recent examples of FM employees and their family members showing great care, contributing to the safety and health of our FM team. Linda Basurto produced 25 handsewn cloth masks to share with custodial teams. Thanks for caring about your teammates, Linda! Family members of Utility Services personnel made 30 homemade masks. More back-up masks are being sewn for the group.

Thank you all for your perseverance. A well-deserved weekend awaits. Keep safe and healthy!

"I feel the capacity to care is the thing which gives life its deepest significance." —Pablo Casals



Tom Satterly, P.E.

Associate Vice President for Facilities Management