

May 11, 2020

FACILITIES MANAGEMENT

AT COLORADO STATE UNIVERSITY

FM DAILY
COMMUNICATION

Issue 27

Good morning Facilities Management Team,

While many may be familiar with the more outward-facing groups of Facilities Management—for example, construction services because we see projects materialize before us or custodial services because we are able to return to clean buildings each day—not many people understand the complexity of work that occurs with our less public-facing FM teams, such as the Space and Mapping team. Their tasks are vital to the running of the university, but usually it happens behind the scenes. Today I'll share a window into what they're working on to give you an idea for their extensive range of responsibilities.

Currently the group is primarily working from home, except for Mark Suniga who is out surveying at all active construction sites. He is also occupied with creating maps of the proposed Johnson Family Equine Hospital building overlaid on the new and existing utilities at South Campus. Terry Adams is working on the design, layout, specification, and quoting of furniture for the Shepardson building, Health & Medical Center's 4th floor (the soon-to-be home of CSU's new School of Medicine), Temple Grandin Equine Center, and various general assignment classrooms. She's cleaning and clarifying archive project files so that records are easy to retrieve and identify for warranty issues, orders are easily reproducible, and estimating matrixes are kept current. Additionally, she's investigating and designing new shared office furniture finish and layout designs, which is a recent hot topic in this new pandemic world we find ourselves living in. Mike Shortall has been conducting periodic site visits to the field to verify completed projects. His other focuses include archiving closed projects and working on property updates in AiM. Martha Coleman is creating the spring set of publication maps such as the CSU Catalog and Visitor/Parking Maps, migrating our GIS library to ArcPRO, supporting construction and AiM projects, as well as producing specialty maps for CSU's COVID-19 response and preparedness. Kristi Buffington has been predominantly engaged with AiM updates while responding to ongoing questions from the university community.

I am thankful for the immense expertise that exists within our department, and recognize that every employee has a key part in helping to realize the achievements of CSU.

Sincerely,



Tom Satterly, P.E.
Associate Vice President for Facilities Management

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