

FACILITIES MANAGEMENT

AT COLORADO STATE UNIVERSITY

FM DAILY COMMUNICATION

May 20, 2020

Issue 34

Greetings Facilities Management Team,

Over the next few weeks, we will offer six virtual townhall meetings for FM staff to take part in. The intent of these townhalls is to be transparent about the future and to highlight COVID-19 impacts to our budget, including upcoming adjustments necessary due to operate within our funding. Stephanie Swanson, Michelle Tate, and I will present information about our expected resource allocation plan, including next year's budget for FM. Supervisors are scheduling their employees to join one of the moderated sessions through Zoom, and will be added to a session soon per the following dates:

5/21/2020	5/27/2020	5/28/2020	5/29/2020
8:30 a.m. 2:00 p.m.	11:30 a.m. 4:30 p.m.	2:00 p.m.	9:00 a.m.

Everyone will enter the meeting automatically on mute, but will have the ability to give input, ask questions, and share creative solutions, as well as concerns, by using the chat feature in the tool bar. For employees who do not have the ability to join with this technology, we will record each session and gather the frequently asked questions, posting these to a secure location that employees will be able to access and reference. Our budget is at the forefront of this discussion, and we will ensure our ability to successfully serve the CSU community, fulfill the university's mission, and value our employees who daily make this mission a reality. Please look for an Outlook appointment that will land in your email inboxes soon. I look forward to continuing to engage with everyone!

Sincerely,



Tom Satterly, P.E.
Associate Vice President for Facilities Management

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