

June 02, 2020

FACILITIES MANAGEMENT

AT COLORADO STATE UNIVERSITY

FM DAILY
COMMUNICATION

Issue 42

Greetings Facilities Management Team,

Facilities Management (FM) is a large department of over 600 employees. It is sizeable enough that it's not always clear to some employees where we all land in the overall organization of our department and CSU. Understanding how we all fit into the big picture is important, especially as you hear more about our budget planning in the upcoming weeks and as I send out updates on various FM activities.

As a department, we report to the [Division of University Operations](#). All of you have received emails from [Lynn Johnson](#) in recent months; she is the Vice President of University Operations and oversees multiple administrative departments (such as Central Receiving, Procurement, Human Resources – to name a few), including our own. Within our department, we have 10 FM sections. Our FM sections vary in size, scope of services, and break down much further than what I can share today. I plan to send future communications to draw attention to the complexity of our sections, such as those within Operations, with the goal that doing so will provide a broader understanding of the whole department. FM's 10 sections include:

CAPITAL PLANNING AND DESIGN – works with our campus partners to administer the statutory requirements of the State of Colorado's State Architect in capital design and construction procurement, contracting, and building code compliance process. LEADER, Mike Rush.

COMPUTER SERVICES – provides service and support for the Facilities Management team, related to computer and information technology needs. LEADER, Dallace Unger.

ENGINEERING AND CAPITAL CONSTRUCTION – made up of Electrical and Mechanical Systems Design, Maintenance Engineering, Energy, Environmental Regulatory Compliance, and delivery of capital construction projects. Their contributions aide CSU's Climate Action Plan to conserve electricity, gas, water, chilled water, and steam for existing and new facilities. The team is responsible for campus-wide compliance for water, air emissions, stormwater pollution prevention, and floodplain management. LEADER, Tim Kemp.

FINANCE – provides oversight of the departmental budget and construction-related accounting to help with development of best practices, which enable effective, accurate management of the financial policies and processes. LEADER, Stephanie Swanson.

HUMAN RESOURCES – facilitates a supportive work environment and an engaged workforce by providing training, consultation, and services in the following areas: safety, payroll, staffing, organizational development, employee relations, compensation, and performance management. LEADER, Michelle Tate.

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LANDSCAPE ARCHITECTURE, ENVIRONMENTAL GRAPHICS, AND MASTER PLANNING – provides comprehensive operational and physical planning for the University's 2,300-acre campus. They focus on landscape architecture design and consultation; the creation of environmental graphics and signage; regular public interface and outreach; and facilitation of the planning process, including master planning efforts. LEADER, Fred Haberecht.

OPERATIONS – responsible for operating and maintaining buildings, roads, grounds, and utilities for all campus instruction facilities and sites. LEADER, Sandy Sheahan.

PARKING AND TRANSPORTATION SERVICES – made up of three unique units: Parking, Alternative Transportation, and Fleet Services. Parking and Transportation Services is responsible for developing, implementing, and maintaining parking and accessibility to students, employees, and visitors. LEADER, Dave Bradford.

REMODEL AND CONSTRUCTION SERVICES – provides design, engineering, estimating, and construction management services for renovation projects and single trade enhancements. Projects meet building codes, University Standards, and are completed within budget, specification, and schedule. Construction Services consists of carpentry, painting, plumbing, electrical, and low voltage experts responsible for a wide variety of space upgrades. Remodel consists of project managers, designers, and engineering support to address larger multi-trade projects. LEADER, Dan Kozlowski.

SPACE AND MAPPING – provides professional geo-graphic information service, drafting, design, analysis, and space allocation for the University, and the maintenance and analysis of its physical assets. LEADER, Kristi Buffington.

As you can see FM is a complex, diverse, and capable team made up of 600 facilities professionals. We are responsible for and in turn provide well-planned, constructed, and operated buildings and grounds, enabling the CSU mission of teaching, research, and extension.

Sincerely,



Tom Satterly, P.E.
Associate Vice President for Facilities Management

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