

Space Committee Minutes

February 6th, 2023

Invited: Brendan Hanlon, Sue James, Blanche Hughes, Christa Johnson/ Heather Pidcoke/Melissa Reynolds, Tom Satterly, Ben Withers, Alonso Aguirre, John Slack, Jillian Zucosky, Terry Adams, Brandon Ates, Gargi Duttgupta

- **Roll Call**

- Members

- | | |
|---------------------------|-----------------------------------|
| ▪ Brendan Hanlon co-chair | ▪ Mark Paschke for Alonso Aguirre |
| ▪ Sue James co-chair | ▪ Heather Pidcoke |
| ▪ Blanche Hughes | ▪ Ben Withers |

- Non-members

- | | |
|--------------------|-------------------|
| ▪ Tamara Alexander | ▪ Terry Adams |
| ▪ Brandon Ates | ▪ David Hansen |
| ▪ John Slack | ▪ Jillian Zucosky |

- **Presentation from Parking and Transportation Services**

- Transportation Demand Management Master Plan

- Presentation given by Assoc. Dir. Devan Durand
 - This is a 10-year plan. They just started Phase 2 of a 4-phase plan. They want to incorporate it into the Campus Master Plan.

- **SC Website**

- <https://www.fm.colostate.edu/spacecommittee/>

- Was activated Feb 1, 2023.

- **For Approvals & Decisions**

- CAMP (College Assistant Migrant Program) grant space request

- The CAMP project doesn't have money for rent.
 - The space possibility of Howes was denied earlier because it's too far away for student traffic.
 - Committee APPROVED TEMPORARY SPACE in Clark A Wing basement. There are 10 private office and 2 shared office spaces available in the Clark W Wing basement (rooms A071-A077 and A018-A021). CAMP needs the space starting July 1st, 2023 and will need to vacate Clark in September 2023 due to the Clark addition/renovation project.
 - Blanche Hughes will inquire if space is available in Morgan Library 3rd floor.
 - Directly after the SC meeting, it was learned from CSU Capital Construction Project Manager Tony Flores that the move out of Clark begins April 1st and will be completed by July 31st, 2023. An email was sent to the SC to advise them that the basement would be available to CAMP for only 1 month.

- **Rollover items: Open/Update**
 - **Open Items**
 - VHC – Any Questions or discussion regarding the program plan materials that were emailed?
 - No questions.
 - Brendan – Status on Office Space assignment (hybrid work) Policy
 - No update on the hybrid work policy.
 - The Space Assessment Survey delivery has been delayed a 3rd time and will now be delivered March 2023.
 - **Reassignment Asks:**
 - Shop Hangar
 - CSU Drone Center is working on a Facilities Use Agreement for the space allocated to Engineering. They are supposed to send to Jillian once completed.
 - Physics not able to give up their space due to future needs.
- **Informational Updates**
 - **General Counsel Admin Space Remodel**
 - They decided to work fully remote during remodel.
 - **Glover Lab**
 - *No updates from Dave McClean*
 - **Potential Available Space**
 - Howes, Lake Street Garage, and Spruce Hall Basement updates
 - HABIC – Moving to International Blvd.
 - **Foothills Campus**
- **Round Table**
 - We should have monthly updates on grant space needs. Sponsored Programs is the keeper of this information.
 - We may need a field trip to tour the Foothills spaces and check the underutilized spaces and deteriorating buildings.