

Space Committee Minutes

April 3rd, 2023

Attendees: Brendan Hanlon, Sue James, Blanche Hughes, Christa Johnson/ Heather Pidcock/Melissa Reynolds, Tom Satterly, Ben Withers, Alonso Aguirre, Karen Estlund, John Slack, Brandon Ates, Jillian Zucosky, Gargi Duttgupta

- **Attendance**
 - **Members**
 - Alonso Aguirre
 - Brendan Hanlon
 - Sue James
 - Heather Pidcock/Melissa Reynolds
 - Tom Satterly
 - Ben Withers
 - **Ex-officio**
 - Gargi Duttgupta
 - John Slack
 - Brandon Ates
 - Tamara Alexander
 - Jillian Zucosky
- **Housekeeping & Goals**
 - SC Membership – Addition of Dean of Libraries
 - Adding as a non-voting advisory role
 - Data reconciliation leave behinds
 - Will leave behind as CP go out for data/floorplan audits
 - Goals for today
 - Reduce SC Backlog/ Facilitate quick decision making
 - *May require offline conversations & Meetings*
 - Close past open items (follow-up with highlights only)
 - Introduce new items needing decisions
 - Address past agenda items that were not explored
- **March 2023 meeting agenda items (Part 1)**
 - Follow-up on open/ past items
 - Initial outreach for Space on MC (Brendan H)
 - Looking at each of the opportunities with the colleges to see if the space is being utilized. Emails were forwarded to Gargi with responses.
 - Space Assessment (Brendan H)
 - Recommendations were given to make sure Enrollment forecast by Clark & Enerson are validated by CSU Enrollment's forecasting.
 - Drafts have not addressed the condition of the space, which was expected within the scope of the space assessment.

- Potentially a few weeks out in relation to the feedback on enrollment, but Brendan will verify during his next meeting.
- Glover Lab (Sue James)
 - Safety Concerns in Glover 146 Suite
 - If this is the Unit Ops Lab, they are going to move into Engineering A4. Not sure if this addresses the safety issues.
 - Per EHS it is not a critical life safety issue
 - **ACTION**
 - Gargi to send the slide and report to Sue James to follow up on the lab to verify discussing the same lab.
 - Sue James will follow up with Engineering to verify the details of the engineering lab(s) movement.
 - Recommendations for future swing space needs (i.e., Glover project):
 - May be a good idea to do the following prior to the approval of Glover project and consultants are on board:
 - Ensure that budgeting plan can accommodate swing space needs.
 - CSU and College leadership have a clear idea on operational impacts and logistics for the solution – the SF of swing space need, the location of the swing space and the time it will be needed for.
 - Space Committee should not be involved in planning swing space for the capital projects. Special needs could certainly come to Space Committee.
 - Pre project planning and program verification address operational impacts including specifics about swing space and its impacts on costs/ budgets. CSU has primarily built new ground up buildings in the past and accommodating swing space needs for large integral campus facilities in the center of campus is new territory; FM can facilitate these discussions and approaches should university leadership desire it and give specific direction.
- Clark Swing Space needs (Ben W)
 - Clark A - Phase 1
 - Mostly classroom space and worked with RO & Provost to find space for Jan 2024. This phase will be at least 18 months, if not longer.
 - Anthro repositories and Van Buren Lab
 - They had signed an MOU with the library to move Anthropology facilities to the library basement but then a discussion came up if that space could be used for the CAMP grant.
 - Anthro Lab
 - LaBelle – moving to 1st floor Lake Street Garage, communicating about MOU
 - Anthro Lab
 - Henry – Meeting with Bob Kaempfe about Physiology space 4/4 at 11.

- MPPA lounge
 - Had gotten no communication about this until yesterday, when Allison White communicated through Emily Lee about wanting to save the materials, but not having a space to move it to. Will address with Tony this afternoon (4/3).
- JMC studio
 - Steve Weiss is meeting with CoB studio manager about what is likely to be an insufficient space with too little availability. Alternatives include Clark C basement (need to email Don Rojas), repurposes JMC's classroom on 2, or using Clark C 365.
- Remaining offices to be integrated into existing department space in Clark B/C
- Swing Space not finalized:
 - TV studio – Rockwell option is not going to work, maybe do temporary in Clark C
 - Conversations with CVMBS on a lab space in Physiology
- Future Phases of Clark
 - This may be an opportunity for true outline of timeline, swing space needs for the Phase 2 & 3.
 - Sit down with project stakeholders, FM, project team, design build consultant team.
- Lease space availability for CS on bus route (STRATA – John Slack)
 - Crabtree request related – CS has been looking for space because they are growing so much and have grown out of their building.
 - Reviewed options within Research Blvd. Currently leased by CVMBS, but they are interested in subletting or making it available to others. Lease ends in June 2025.
 - **ACTION**
 - Gargi to share with CS.
- Floor Plan access (JZ)
 - SC agreed that no need for communication to DDD/campus community.
 - **ACTION**
 - Jillian to work with FM IT to remove the FM floorplans and point users to how they can request access.
- CAMP space, Morgan Library Space – Clark MOU, Cube, One-stop Enrollment & Access (Gargi D)
 - Per conversation with Karen the 3rd floor space is not an option for CAMP, then looked at Glover where IT is going to vacate.
 - Morgan Library will provide space for Camp grant & Anthro MOU (swing space for Clark reno)
 - Give human beings the space with more light and then collections go into 203/204/205, going to pull the UFFAB
 - There are less than half the space was needed and was shown to Anthro on past Friday is not sufficient.

- **ACTION**
 - Gargi to arrange meeting with co-chairs, Karen, Ben, Tom and Blanche to discuss the library spaces
 - The Cube
 - Students do not currently use this space and Enrollment & Access are exploring usage for a One-Stop Shop. Not sure on funding, timeline, etc. Before these programs get approved, it would be good to ensure that the funded program.
 - Grant-related items that need space
 - We need to ensure that funding is accommodated for space needs and are being addressed early on.
 - Might be a good idea with a sub-committee with VPR to figure out where is the gap during the OSP process to make sure the needs. Recommend a meeting with FM/VPWO/VPR to address 2 issues
 - Grant facility needs – who is going to step up to pay for space needs?
 - OSP/Grant process questions, what is being discussed in detail regarding space?
 - **ACTION**
 - Heather to set up meeting with Meg (& others at OSP), VPR, Brandon, Gargi, Sue, Tom
- **New Space Asks**
 - Computer Science Faculty Hire need
 - Spruce is not available.
 - Alder first floor Haven't heard back yet.
 - Need to verify if the Dean was involved with this conversation.
 - SC cannot guarantee any space for the desired 6-year time frame.
 - **ACTION**
 - Gargi will follow up with Simon & Craig
 - Glover – may require another conversation especially with the dean of CNS.
 - Lake Street Garage potential
 - Suggestion was that given the SF need, it may be a good idea for CNS to explore options within CNS assigned space.
 - BARDA / IDRC – potential new Program with CU Anschutz asked about using AIDL or Aggie Labs
 - AIDL was previously requested to be converted to admin space, which was estimated at \$2 mil + dollars (some time ago, which may mean the cost would be even more) but no one was willing to cover the cost.
 - Aggie Labs is not in good shape to add more users along with the how much the building costs as well as the state of the systems in the building.
 - Sue is having a meeting today with Vet Med and will bring up the conversation, and circle back with the SC
 - OVPR should probably be involved with this discussion.
 - **ACTION**
 - Gargi will send the info she has to Sue.
 - Gargi to set up a meeting to understand needs once Sue circles back.

Time ran out to cover these areas. Touched on the Potential solutions for a few seconds.

- **Continuation of March 2023 agenda items (Part 2)**
 - Potential Space Solutions for Main Campus
 - Storage space strategies
 - Space & Teleworking Policy
 - Any other creative ideas?
 - Future Concerns
 - Anticipate CoB and CVMBS space needs when they give up leases in 2025.
 - Foothills Campus Strategy
- **Round Robin**