Space Committee Minutes
April 3rd, 2023
Attendees: Brendan Hanlon, Sue James, Blanche Hughes, Christa Johnson/ Heather Pidcoke/Melissa Reynolds, Tom Satterly, Ben Withers, Alonso Aguirre, Karen Estlund, John Slack, Brandon Ates, Jillian Zucosky, Gargi Duttgupta

- **Attendance**
  - **Members**
    - Alonso Aguirre
    - Brendan Hanlon
    - Sue James
    - Heather Pidcoke/Melissa Reynolds
    - Tom Satterly
    - Ben Withers
  - **Ex-officio**
    - Gargi Duttgupta
    - John Slack
    - Brandon Ates
    - Tamara Alexander
    - Jillian Zucosky

- **Housekeeping & Goals**
  - **SC Membership – Addition of Dean of Libraries**
    - Adding as a non-voting advisory role
  - **Data reconciliation leave behinds**
    - Will leave behind as CP go out for data/floorplan audits
  - **Goals for today**
    - Reduce SC Backlog/ Facilitate quick decision making
      - *May require offline conversations & Meetings*
    - Close past open items (follow-up with highlights only)
    - Introduce new items needing decisions
    - Address past agenda items that were not explored

- **March 2023 meeting agenda items (Part 1)**
  - **Follow-up on open/ past items**
    - Initial outreach for Space on MC (Brendan H)
      - Looking at each of the opportunities with the colleges to see if the space is being utilized. Emails were forwarded to Gargi with responses.
    - **Space Assessment (Brendan H)**
      - Recommendations were given to make sure Enrollment forecast by Clark & Enerson are validated by CSU Enrollment’s forecasting.
      - Drafts have not addressed the condition of the space, which was expected within the scope of the space assessment.
- Potentially a few weeks out in relation to the feedback on enrollment, but Brendan will verify during his next meeting.
- **Glover Lab (Sue James)**
  - **Safety Concerns in Glover 146 Suite**
    - If this is the Unit Ops Lab, they are going to move into Engineering A4. Not sure if this addresses the safety issues.
    - Per EHS it is not a critical life safety issue
  - **ACTION**
    - Gargi to send the slide and report to Sue James to follow up on the lab to verify discussing the same lab.
    - Sue James will follow up with Engineering to verify the details of the engineering lab(s) movement.
- **Recommendations for future swing space needs (i.e., Glover project):**
  - May be a good idea to do the following prior to the approval of Glover project and consultants are on board:
    - Ensure that budgeting plan can accommodate swing space needs.
    - CSU and College leadership have a clear idea on operational impacts and logistics for the solution – the SF of swing space need, the location of the swing space and the time it will be needed for.
  - Space Committee should not be involved in planning swing space for the capital projects. Special needs could certainly come to Space Committee.
- **Clark Swing Space needs (Ben W)**
  - **Clark A - Phase 1**
    - Mostly classroom space and worked with RO & Provost to find space for Jan 2024. This phase will be at least 18 months, if not longer.
    - Anthro repositories and Van Buren Lab
      - They had signed an MOU with the library to move Anthropology facilities to the library basement but then a discussion came up if that space could be used for the CAMP grant.
    - Anthro Lab
      - LaBelle – moving to 1st floor Lake Street Garage, communicating about MOU
    - Anthro Lab
      - Henry – Meeting with Bob Kaempfe about Physiology space 4/4 at 11.
o MPPA lounge
  - Had gotten no communication about this until yesterday, when Allison White communicated through Emily Lee about wanting to save the materials, but not having a space to move it to. Will address with Tony this afternoon (4/3).

o JMC studio
  - Steve Weiss is meeting with CoB studio manager about what is likely to be an insufficient space with too little availability. Alternatives include Clark C basement (need to email Don Rojas), repurposes JMC’s classroom on 2, or using Clark C 365.

o Remaining offices to be integrated into existing department space in Clark B/C
  - Swing Space not finalized:
    - TV studio – Rockwell option is not going to work, maybe do temporary in Clark C
    - Conversations with CVMBS on a lab space in Physiology
  - Future Phases of Clark
    - This may be an opportunity for true outline of timeline, swing space needs for the Phase 2 & 3.
    - Sit down with project stakeholders, FM, project team, design build consultant team.

- Lease space availability for CS on bus route (STRATA – John Slack)
  - Crabtree request related – CS has been looking for space because they are growing so much and have grown out of their building.
  - Reviewed options within Research Blvd. Currently leased by CVMBS, but they are interested in subletting or making it available to others. Lease ends in June 2025.
  - **ACTION**
    - Gargi to share with CS.

- Floor Plan access (JZ)
  - SC agreed that no need for communication to DDD/campus community.
  - **ACTION**
    - Jillian to work with FM IT to remove the FM floorplans and point users to how they can request access.

- CAMP space, Morgan Library Space – Clark MOU, Cube, One-stop Enrollment & Access (Gargi D)
  - Per conversation with Karen the 3rd floor space is not an option for CAMP, then looked at Glover where IT is going to vacate.
    - Morgan Library will provide space for Camp grant & Anthro MOU (swing space for Clark reno)
    - Give human beings the space with more light and then collections go into 203/204/205, going to pull the UFFAB
    - There are less than half the space was needed and was shown to Anthro on past Friday is not sufficient.
• **ACTION**
  o Gargi to arrange meeting with co-chairs, Karen, Ben, Tom and Blanche to discuss the library spaces

• **The Cube**
  o Students do not currently use this space and Enrollment & Access are exploring usage for a One-Stop Shop. Not sure on funding, timeline, etc. Before these programs get approved, it would be good to ensure that the funded program.

  ▪ Grant-related items that need space
    o We need to ensure that funding is accommodated for space needs and are being addressed early on.
    o Might be a good idea with a sub-committee with VPR to figure out where is the gap during the OSP process to make sure the needs. Recommend a meeting with FM/VPUO/VPR to address 2 issues
      o Grant facility needs – who is going to step up to pay for space needs?
      o OSP/Grant process questions, what is being discussed in detail regarding space?

• **ACTION**
  o Heather to set up meeting with Meg (& others at OSP), VPR, Brandon, Gargi, Sue, Tom

• **New Space Asks**
  o Computer Science Faculty Hire need
    ▪ Spruce is not available.
    ▪ Alder first floor Haven’t heard back yet.
    ▪ Need to verify if the Dean was involved with this conversation.
    ▪ SC cannot guarantee any space for the desired 6-year time frame.
  ▪ **ACTION**
    o Gargi will follow up with Simon & Craig
      ▪ Glover – may require another conversation especially with the dean of CNS.
      ▪ Lake Street Garage potential
      ▪ Suggestion was that given the SF need, it may be a good idea for CNS to explore options within CNS assigned space.

  o BARDA / IDRC – potential new Program with CU Anschutz asked about using AIDL or Aggie Labs
    ▪ AIDL was previously requested to be converted to admin space, which was estimated at $2 mil + dollars (some time ago, which may mean the cost would be even more) but no one was willing to cover the cost.
    ▪ Aggie Labs is not in good shape to add more users along with the how much the building costs as well as the state of the systems in the building.
    ▪ Sue is having a meeting today with Vet Med and will bring up the conversation, and circle back with the SC
    ▪ OVPR should probably be involved with this discussion.
  ▪ **ACTION**
    o Gargi will send the info she has to Sue.
    o Gargi to set up a meeting to understand needs once Sue circles back.
Time ran out to cover these areas. Touched on the Potential solutions for a few seconds.

- **Continuation of March 2023 agenda items (Part 2)**
  - Potential Space Solutions for Main Campus
    - Storage space strategies
    - Space & Teleworking Policy
    - Any other creative ideas?
  - Future Concerns
    - Anticipate CoB and CVMBS space needs when they give up leases in 2025.
  - Foothills Campus Strategy
- **Round Robin**